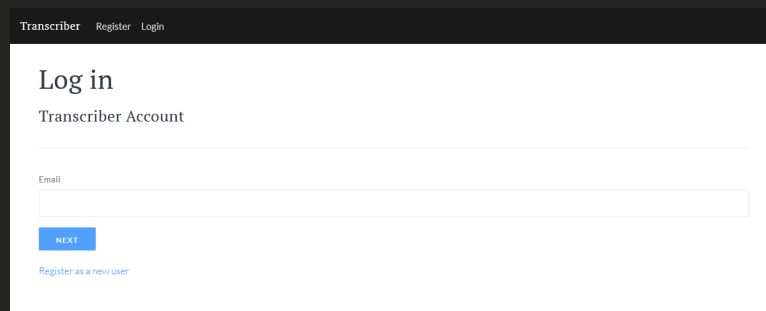


# Transcriber for Government

## *Login and Password Reset*

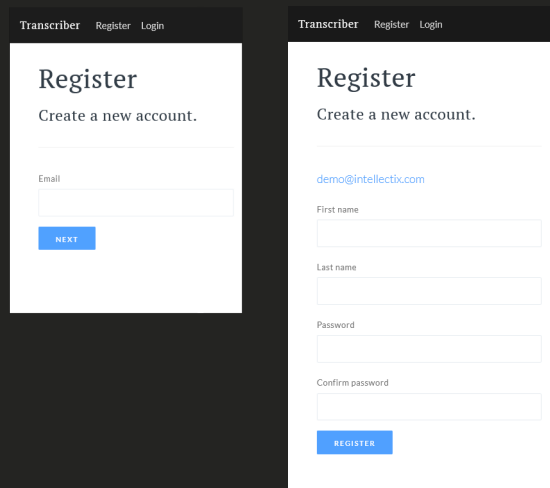
Before using Transcriber for Government, you must register for an account. To register for an account, go to <https://portal.transcriber.us>. You will be presented with a Log in screen:



The screenshot shows the 'Log in' page for Transcriber. At the top, there are navigation links: 'Transcriber', 'Register', and 'Login'. The main heading is 'Log in' with the subtitle 'Transcriber Account'. Below this is a text input field labeled 'Email'. Under the field is a blue button labeled 'NEXT'. At the bottom, there is a link that says 'Register as a new user'.

To register for an account, click: Register as a new user. You will be re-directed to the Register page.

On the Register page, type in your Email, Password, and confirm your password by re-typing it in the Confirm Password field:



The image contains two side-by-side screenshots of the 'Register' page. Both screenshots show the 'Transcriber', 'Register', and 'Login' navigation links at the top. The main heading is 'Register' with the subtitle 'Create a new account.' The left screenshot shows an 'Email' input field and a blue 'NEXT' button. The right screenshot shows a pre-filled email 'demo@intellectix.com', followed by input fields for 'First name', 'Last name', 'Password', and 'Confirm password', and a blue 'REGISTER' button at the bottom.

Click REGISTER to submit the form and complete the registration process.

Password Requirements: To register for an account, your password must meet the following criteria:

- At least 1 non-alphanumeric character
- At least 1 lowercase letter ('a'-'z')
- At least 1 uppercase letter ('A'-'Z')

Still need help? Contact us at [transcriber@intellectix.com](mailto:transcriber@intellectix.com)